



# Quarterly Board Meeting (virtual) Minutes

NAMI

9/4/2024 6:00 PM EDT

## Attendance

### Present:

Members: Devika Bhushan (remote), Lauren Simonds (remote), Amy Brinkley (remote), Jeff Fladen (remote), Joe Gatto (remote), Victoria Harris (remote), Laklieshia Izzard (remote), Sheldon Jacobs (remote), Ray Lay (remote), Babu Mathew (remote), Pooja Mehta (remote), Cathryn Nacario (remote), Jeremiah Rainville (remote), Barbara Ricci (remote), Sukhi Sahni (remote), Dhanu Sannesy (remote), Glenda Wrenn-Gordon (remote)

At-Large: Ruth-Ann Huvane (remote), Darien Wright (remote)

Council Chairs: Rich Callahan (remote), Kimberly Comer (remote), Chris Eichhorn (remote), Steve Slayton (remote), Isidro Torres (remote)

Immediate Past President: Joyce Campbell (remote)

NAMI Staff: Teri Brister (remote), Susan Caban (remote), Jessica Edwards (remote), Annette Gantt (remote), Dan Gillison (remote), Darcy Gruttadaro (remote), Cassandra Halysyn (remote), David Levy (remote), Sue Medford (remote), Ann Morris (remote), Hannah Wesolowski (remote)

NextGen: Imaan Siddiqi (remote), Davy Yue (remote)

President Emerita: Shirley Holloway (remote)

### Absent:

NAMI Staff: Lisa Lewis

## I. Welcome/Establish Quorum

Quorum was established. President Nacario called meeting to order at 6:00 pm ET.

### A. Approve September Board meeting agenda

September board meeting agenda was approved as presented.

 2024.09.11 Quarterly Board Meeting Agenda (Amended 9.3.24).doc

 2024.09.11 Quarterly Board Meeting Agenda (Amended 8.30).doc

### B. Approve Consent Agenda


*A consent agenda is a practice by which non-controversial board action items are organized apart from the rest of the agenda and approved as a group. Specific items can be removed from the consent agenda on the request of any Board member. In approving the Committee reports via the consent agenda, including the Executive Committee, the Board considers approval to constitute ONLY an approval of the report of the meeting — not an affirmation of any specific action taken in those meetings.*


*All items referenced in the Consent Agenda are attached for Board members' review prior to action on the consent agenda.*

**Consent agenda was approved as presented.**

1. Board & Executive Committee Meeting Minutes

Note: June, 2024 Board meeting minutes (DRAFT) added 9/3

 Added: 9/3: 2024.06.02 Board of Directors Meeting Minutes (DRAFT).docx


 2024.06.5 Welcome and Officer Elections Meeting Minutes DRAFT.docx

 2024.06.26 Executive Committee Meeting Minutes APPROVED.pdf

 2024.07.25 Executive Committee Meeting Minutes DRAFT.docx


2. Committee/Workgroup minutes & notes

a. Board Policy & Governance Committee

 2024.07.29 Board Policy & Governance (July) Minutes.pdf

b. Finance & Audit Committee

 Finance & Audit Committee (July 2nd) Minutes.pdf


 Finance & Audit (July 24th) Minutes.pdf

3. Advisory Council Reports & Minutes

a. Affiliate Presidents Council

 Affiliate Presidents Council Quarterly Report and Minutes.pdf

b. Executive Directors Council

 Executive Directors Council Quarterly Report and Minutes.pdf

c. Service Members, Veterans and Families Council

 SMVFC Quarterly Report and Minutes.pdf

d. Peer Leadership Council

e. State Presidents Council

 SPC Quarterly Report.pdf

C. Conflict of Interest Declarations

**The following declarations were made. No additional changes as of 9/4/24.**

- Chris Eichhorn: Aimee Garcia Henson, Carlos Urias III, Clifford V McGlotten, Joel Leland OJida, Laura Lei Rhodes, Nicholai Teal Hoefflerle
- Cathryn Nacario: CEO, NAMI SD/IC
- Devika Bhushan: Chief Medical Officer, Daybreak Health; Senior Health Equity Advisor, California Council of County Behavioral Health Agencies; Senior Advisor, Health

Management Associates; Faculty Member, Lodestar; Adjunct Faculty Member, Stanford University


- Isidro Torres: ED of NAMI Affiliate, NAMI El Paso
- Dhanu Sannesy: I am a NAMI NYS board of directors
- Lauren Simonds: NAMI Washington Executive Director/CEO & NAMI EDC Rep Sheldon Jacobs: President of NAMI of Southern Nevada
- Barbara Ricci : Ricci Advisors LLC is an independent contractor to The Kennedy Forum. Research Foundation for Mental Hygiene and MQ Foundation Board member.
- Amy Brinkley, SAHMSA
- Pooja Mehta, Senior Associate of Activist Engagement, Inseparable
- Ray Lay, SMI Enterprises LLC
- Jeff Fladen, Stock ownership with vendors or sponsors
- Victoria Harris: Potential NAMI Jefferson County Board of Directors

## II. Reports/Updates

### A. Chief updates


#### 1. Alliance Relations (Presenters: Annette Gantt)

See slides for details.

 AR Board Report (Jul-Sep)\_Sep 4 2024.pdf

#### 2. Marcom (Presenters: Ann Andrews Morris)

See slides for details.

 MarCom top three BOD Sept 2024.pptx

#### 3. Government Relations Policy & Advocacy (Presenters: Hannah Wesolowski)

See slides for details.

 GRPA Board slides Sept 2024.pptx


#### 4. Office of Innovation (Presenters: Darcy Gruttadaro)

See slides for details.

 Office of Innovation Department slides Sept 2024.pptx

#### 5. Finance & Audit (Presenters: David Levy)

See slides for details.

 Admin and IS slides.pptx


#### 6. Research, Support & Education (Presenters: Teri Brister, Susan Caban)

See slides for details.

 RSE Q 3 BOD Update Slides FINAL.pptx

#### 7. Strategic Development (Presenters: Jessica Edwards)

See slides for details.

 SAD Sept Board Meeting.pptx

B. Advisory Council Updates

1. Executive Directors Council (Presenters: Isidro Torres)


Welcomed new Executive Committee. 1st Vice Chair: Mary Kay Battaglia, NAMI Wisconsin; 2nd Vice Chair: Katie Jenkins, NAMI Greater Cleveland (OH); Secretary: Zenethia Brown, NAMI Mid-Carolina (SC); Immediate Past Chair (ex officio): Sue Abderholden, NAMI Minnesota. Grateful to have meetings from National with Bridgespan updates, Education, Alliance Relations and Policy. Working on how to rebuild monthly meetings to provide the full board more information and different perspectives. Shoutout to Annette Gantt and Sheel Pandya on keeping the council on a straight path forward. Laying groundwork for EDLE and Hill Day (feedback already received from NAMIcon). Next steps: finish planning EDLE and Hill Day. First planning meeting Monday 9/9 with Cathryn and Shirley joining. Continued work to improve on monthly meetings.

2. State Presidents Council (Presenters: Steve Slayton)

Continue to be a learning team. Great presentations including Victoria on Criminal Justice re-entry. Shannon Scully recommended NAMI West Nevada present on work in criminal justice field. Turnover: 2 members termed out. Working with new EC. Trying first evening meeting to see if there are new faces and will alternate day/evening meetings. Support from National and board has been wonderful.

3. Affiliate Presidents Council (Presenters: Richard Callahan)

See slides for details.

 APC September, 2024 NAMI BOD Meeting.pdf

4. Peer Leadership Council (Presenters: Kimberly Comer)

**The three top activities/projects since last quarter were in no specific order.**

1. NAMI Indiana held their Leadership Conference on June 22nd and it was well attended.
2. NAMI Arizona provided Ending The Silence presentations to over 6,000 individuals since receiving their grant for same. Important to note: The new school year has just begun and while doing one of the first ETS presentations for this school year, a student approached the presenter expressing they wished to harm themselves. The lead presenter was able to support the student and they were able to get the individual to the appropriate support. Amazing outcome for all!!
3. Jeremiah, Janise and myself were all able to travel and present at the Ohio Peer Recovery Organization conference where there were over 600 attendees. Wonderful experience and thank you to everyone who jumped in to support this opportunity.

**Three top activities/projects coming up in the next quarter:**

1. The PLC Executive Committee is working closely with National to bring our minutes and other items current.
2. NAMI Florida will be holding their annual State Conference and for the first time there will be a 4 hour track for peers (which will encompass advocacy and maintaining one's wellness while working in the peer space - CEU's will be provided for specific domains). I was asked to coordinate the peer track and am excited for the feedback.
3. The PLC is planning to unroll the PLC 101 for all State Representatives/Alternates as well as new members joining.

4. I have made arrangements to attend the NAMI Indiana State Conference.  
5. The PLC is coordinating efforts to begin a asked for support group monthly for the members of the PLC. This will be designed to provide support personally and professionally while also providing opportunities for the individuals facilitating to learn new skills, expand on current ones, etc.

5. Service Members, Veterans & Families Council (Presenters: Chris Eichhorn)

Goals for next year are expanded for special projects. Level knowledge base within council with same understanding. Roberts Rules of Order and NAMI Program presentations. Trying to find reps who can be successful in the council. Would like to delineate difference between council role and members for bigger projects. Council would like to play a role to represent NAMI for Veteran's Day and requests a holiday message for veteran community, especially during election time.

**Board Meeting break until September 11, 2024 Monaco Hotel - Athens Meeting Room**

Chief and Council updates were provided. Q&A and discussion will take place in person. President Nacario thanked those serving on committees and workgroups. Some groups have gotten larger and encouraging field participation. Adding sub-group to Criminal Justice workgroup on homelessness: Sheldon Jacobs, Laklieshia Izzard, Ray Lay and Joyce Campbell.

**Break at 7:35 pm ET. Resuming meeting in person at the Monaco Hotel on September 11, 2024 at 9:00 am ET.**



# Q1 2024-2025 Board of Directors Meeting

## Minutes

NAMI

9/11/2024 9:00 AM EDT

@ Monaco Hotel Washington, DC - Athens Meeting Room

### Attendance

#### Present:

Members: Devika Bhushan, Lauren Simonds, Amy Brinkley, Jeff Fladen, Victoria Harris, Laklieshia Izzard, Ray Lay, Babu Mathew, Pooja Mehta, Cathryn Nacario, Jeremiah Rainville, Barbara Ricci, Sukhi Sahni, Dhanu Sannesy, Glenda Wrenn-Gordon

Guests: Annette Gantt

Advisory Council Chairs: Kimberly Comer, Isidro Torres

At-Large: Ruth-Ann Huvane, Darien Wright

Immediate Past President: Joyce Campbell

NAMI Staff: Ken Duckworth, Jessica Edwards, Annette Gantt, Dan Gillison, Darcy Gruttadaro, Cassandra Halyshyn, Sarah Hines, David Levy, Sue Medford, Hannah Wesolowski

NextGen: Imman Siddiqi, Davy Yue

President Emerita: Shirley Holloway

#### Absent:

Members: Joe Gatto, Sheldon Jacobs

Advisory Council Chairs: Rich Callahan, Chris Eichhorn, Steve Slayton

NAMI Staff: Lisa Lewis

September 11, 2024 Quarterly Board of Directors Meeting Continued

Meeting resumed at 9:03am ET.

#### Board Norms

Discussion on board norms and agreement to incorporate Principles of Support.

Bridgespan update w/Action Item (Guests: Lindsey Waldron, Bridgespan)


Details in slides. **Motion to approve 2025-2030 Strategic Plan. Moved: Glenda Wrenn Gordon with Amendment: redaction of the numeric values on the priorities and to realign the order of first and third points (Page18-19). Second: Jeremiah Rainville. Approved.**

 NAMI Strategic Plan - Board Pre-read - Sept 2024.pdf

 NAMI Strategic Plan - Board Presentation Slides - Sept 2024.pdf

Data Implementation (Presenters: Sarah Hines, National Director InfoSys)

See slides for details. Demo of 720 was provided.

 Shines Board Presentation-Data Dashboards.pdf

## Committee Updates

Board Policy & Governance Committee with Action Items (Presenters: Ruth-Ann Huvane, Laklieshia Izzard)

Standing committee does not have charter. Charge this board year is to review and update current Board Policy & Governance Manual and Board Procedures Manual and officer position descriptions. Overall committee reviews grievances, policy positions, co-chairs of Elections process w/Governance team,

**Motion to approve Public Policy position on Social Media and Mental Health (approved by BP&G 8/19/24)**

Process: feedback is requested from Councils and Board then BPG committee then full board. Great feedback, however two people disagreed with position.

**Social Media Use and Impact on Mental Health**

*NAMI believes that no one should be subject to practices that can cause or worsen mental health symptoms, and that public policies to protect individuals should be guided by credible, evidence-based research. NAMI supports public policies that facilitate research into the risks and benefits of social media use and policies that mitigate the risk of social media use on mental health, with a focus on youth and young adults.*

**Motion to approve Public Policy position on Social Media and Mental Health (approved by BP&G 8/19/24). Moved: Pooja Mehta. Second: Lauren Simonds. Approved.**

 Social Media and Mental Health Policy Position FINAL .pdf

 PPP Feedback Summary Memo\_Social Media Use FINAL.pdf

**Motion to approve NAMI Wheeling, WV re-affiliation status (approved by BP&G 8/19/24)**

Pursuant to the NAMI Bylaws (Article I § 4(1)): Procedure - The NAMI Board of Directors shall grant Affiliate status to Affiliates and shall charter Organizations. Given the absence of language in the NAMI Bylaws to directly address how affiliate applicant groups in states lacking a NAMI State Organization may pursue affiliate status, the FG&M Team wishes to point out that the NAMI Board retains the authority to grant affiliate status.

NAMI Greater Wheeling WV has operated like a NAMI affiliate for years, even using a NAMI logo and receiving grant funds from NAMI. It was NAMI Staff's previous understanding that affiliate status was contingent upon an endorsement from a NAMI State Organization, pursuant to Article I § 2(2)(e) of the NAMI Bylaws. However, the complexities of re-invigorating NAMI operations in a state without a NAMI State Organization caused NAMI Staff to re-examine that requirement.

For this particular case, the FG&M Team recommends to the NAMI Board of Directors to bypass the requirement for affiliate applicant groups to obtain a State Organization endorsement, especially since West Virginia lacks a chartered NAMI State Organization. Furthermore, the FG&M Team have conducted the necessary review of documents from the affiliate applicant and determined that they comply with the requirements to receive affiliate status in NAMI.


**Motion to approve NAMI Wheeling, WV re-affiliation status (approved by BP&G 8/19/24). Moved: Pooja Mehta. Second: Jeremiah Rainville. Approved.**

 NAMI Greater Wheeling WV recommendation for NAMI Board.pdf

Motion to approve affiliate status Model B for NAMI Greater Fredericksburg TX (approved by BP&G 7/29/24)

Pursuant to the signed NAMI State Charter Agreement (Section III.H.): **NAMI Affiliates:** STATE ORGANIZATION, shall, pursuant to procedures adopted from time to time by NAMI, receive, review and, if appropriate, recommend acceptance by NAMI of applications by groups located within the STATE to become NAMI Affiliates. If requested by NAMI, STATE ORGANIZATION may assume legal responsibility for the operation and activities of unincorporated NAMI Affiliates operating within the STATE. Furthermore, pursuant to the NAMI Bylaws (Article I § 2(2)(e)): **Organization Endorsement of Affiliate Applications for Membership** - All applications to NAMI for Affiliate membership in NAMI shall be endorsed by their respective Organization. NAMI Texas has, upon review, recommended for approval by the NAMI Board of Directors and endorsed the applicant group located within their state to become a NAMI Affiliate (Model B).

**Motion to approve affiliate status Model B for NAMI Greater Fredericksburg TX (approved by BP&G 7/29/24). Moved: Lauren Simonds. Second: Glenda Wrenn. Approved.**

 NAMI Greater Fredericksburg recommendation to Board.pdf

Motion to approve affiliate status Affiliate Status Model B – NAMI Deep East Texas (approved by BP&G 8/19/24)

Pursuant to the signed NAMI State Charter Agreement (Section III.H.): **NAMI Affiliates:** STATE ORGANIZATION, shall, pursuant to procedures adopted from time to time by NAMI, receive, review and, if appropriate, recommend acceptance by NAMI of applications by groups located within the STATE to become NAMI Affiliates. If requested by NAMI, STATE ORGANIZATION may assume legal responsibility for the operation and activities of unincorporated NAMI Affiliates operating within the STATE. Furthermore, pursuant to the NAMI Bylaws (Article I § 2(2)(e)): **Organization Endorsement of Affiliate Applications for Membership** - All applications to NAMI for Affiliate membership in NAMI shall be endorsed by their respective Organization. NAMI Texas has, upon review, recommended for approval by the NAMI Board of Directors and endorsed the applicant group located within their state to become a NAMI Affiliate (Model B).

**Motion to approve affiliate status Affiliate Status Model B – NAMI Deep East Texas (approved by BP&G 8/19/24). Moved: Dhanu Sannesy. Second: Ray Lay. Approved.**

 NAMI Deep East Texas recommendation to Board.pdf

Motion to approve Greater Los Angeles County Chapter acknowledgement agreement (approved by BP&G 7/29/24)

Following ongoing conversations with NAMI Greater Los Angeles County and NAMI National staff, the NAMI Greater Los Angeles County Chapter Agreement (Model B-1 Affiliate Recognition Agreement) has been agreed upon by all parties. Having a fully executed agreement in place would complete the re-affiliation process in Los Angeles.

1. The NAMI Bylaws define an affiliate as, "*Affiliates shall be groups of five or more Members that have obtained Affiliate status in NAMI in accordance with*



*the criteria established by the NAMI Board of Directors. Affiliates in states in which there is no State Organization are Alliance Members of NAMI." (Article I § 2(1)(a)).*

- This means that any group with 5 or more Members - which describes all of the GLAC chapters - qualify for affiliate status in NAMI.
- The Model A, Model B, Model B-1, and Model C designations are operational elements and **not** defined in any NAMI governing document.

**Motion to approve Greater Los Angeles County Chapter acknowledgement agreement (approved by BP&G 7/29/24). Moved: Ray Lay. Second: Jeremiah Rainville. Approved.**

 NAMI Model B-1 Agreement - NAMI Greater Los Angeles County.pdf

Motion to approve TERMINATION affiliate status for NAMI Rio Grande Valley, TX (approved by BP&G 7/29/24)

Pursuant to the NAMI Incorporated Affiliate Agreement (Section IV.A): NAMI, through its Board of Directors, shall have the authority to revoke its grant of NAMI affiliate status to AFFILIATE if the Board of Directors determines that the conduct of AFFILIATE is in material breach of any provision of this Agreement.

In consultation with NAMI Texas, the NAMI Field Governance & Membership team have determined that NAMI Rio Grande Valley TX is in violation of the signed Incorporated Affiliate Agreement Section III.E ("AFFILIATE shall endeavor to sponsor and conduct programs and activities that further the purposes and objectives of NAMI, and shall use its best efforts to ensure that such programs and activities are consistent with NAMI's stated values."), and currently offers no programs and activities in their community in support of their stated mission. In addition, NAMI Rio Grande Valley does not have an operational board in compliance with Texas state law, violating Section III.C of the signed Incorporated Affiliate Agreement ("AFFILIATE warrants that it is and will remain in full compliance with all applicable laws...") and Section 22.204(a) of Title 2 of the Texas Business Organizations Code which requires a minimum of three (3) directors on the board.

**Motion to approve TERMINATION affiliate status for NAMI Rio Grande Valley, TX (approved by BP&G 7/29/24). Moved: Lauren Simonds. Second: Devika Bhushan. Approved.**

 Termination Letter - NAMI Rio Grande Valley.pdf

Finance & Audit Committee with Action Items (Presenters: Jeff Fladen)

Mercer is the fiduciary for endowment; also chosen for education aspect. Board can change purpose from year to year; funds are unrestricted (not required for certain thing); flexible up to 5% purpose distribution.

Motion to approve Endowment Policy (approved by Finance & Audit Committee 8/28/24)

**Motion to approve Endowment Policy (approved by Finance & Audit Committee 8/28/24). Moved: Ray Lay. Second: Darien Wright. Approved.**

 Uploaded 9/11: NAMI - Board-Designated Endowment.docx

 updated 9/3: Board-Designated Endowment.docx

Treasurer's update

Ahead of budget (though July). Budget approved: \$6M budget deficit; \$1.2 forecast. Operational 16.7 months if no new cash. Staff is going great controlling revenue and controlling budget.

### Strategic Development Committee (Presenters: Ruth-Ann Huvane, Jeff Fladen)

The Strategic Development Working Group works collaboratively with the NAMI Board of Directors and NAMI National Staff and key stakeholders to cultivate and advance relationships with enterprises that reflect NAMI's unique value proposition of amplifying stories of people with lived experience and embody NAMI's mission.

#### **Roles and Responsibilities**

1. Raise awareness of NAMI to become a household name.
  2. Nurture existing strategic relationships to amplify the brand and work of NAMI, including State Organizations, Affiliates, and friends of NAMI.
  3. In collaboration with the CDO and CEO, leverage personal, professional networks and longstanding relationships to raise NAMI's awareness nationwide.
  4. Bolster NAMI National's philanthropic profile with corporate relationships, major donors and beyond.
- Enhance the board's level of engagement to support NAMI's philanthropic efforts.

**Motion to approve Strategic Development Committee Charter. Moved: Ray Lay. Second: Jeff Fladen. Approved.**

### Innovation Grants (Guests: Annette Gantt)


See slides for details.

 AR Innovation Grant Board Report\_Sep 12 2024.pdf

 Innovation Grant Impact Report.pdf

### Board Matrix (will be Survey Monkey when final is distributed) (Presenters: Shirley Holloway)

Discussion took place on board matrix; updates will be made by workgroup for board review at next board meeting. Will be used for incoming board members in coming years.

 Board diversity matrix August 2024.pdf

### Organizational Health Assessment Survey (Presenters: Annette Gantt)

See slides for details.

 AR OHAS Board Report\_Sep 11 2024.pdf

### CEO update (Presenters: Dan Gillison)

COO search: 19 candidates overall; 6 moving forward. Moved from Russell Reynolds to DRI Waterstone. Dan provided highlights on 6 candidates (without names). Interviews will take place 9/23 with Chiefs who can attend. Goal is to hire Oct. 15, 2024 or sooner. Reporting structure has not yet been determined.


Dan passed around information on [Skyland Trail](#). Glenda Wrenn provided background: CEO asked Glenda to join; centered around holistic care (residential care then outpatient program); physical health

and dietary services stand out; structurally "resort" like; several campuses; incredible support groups; impressive education. Receptive to hosting book signing event for Dr. Christine Crawford; 5 residential psychiatrists; excited for NAMI to visit Atlanta. No financial commitment.

Dan met with Kim Jones; NAMI was keynote speaker at faith-based initiative. Laklieshia Izzard provided info: brings faith-based leaders from African American churches and integrates mental health. Dan also attended Pathways to Hope.

74% media NAMI mentions about mental health; Search Engine optimization puts NAMI at the top for Suicide Prevention Month. Ad council partnership with more info forthcoming. NAMI most mentioned in mental health in Congress; NAMI led initiative in 988 geo-routing; Vote4MentalHealth has 14,000 pledges so far. In Q3 NAMI raised \$5.4M from various partners; all about "TRUST". Launch of Alliance Relations Learning Lab with 90% approval rating. HelpLine supported 40,000 people in first half of 2024; over 216,000 accessed online resources.

See slides for additional details.

 2024 CEO Board Report.pdf

## Workgroup updates

### Bylaws Re-write Task Force (Presenters: Shirley Holloway)

1st meeting in person at National office. 4 board members (Jeff, Lauren, Shirley, Cathryn). 3 NSO leaders and 3 Affiliate leaders which included geo, size and nay sayers. Cathryn and Shirley facilitated. Eileen Johnson, Consultant (Whiteford Law) attended. Pain points were listed; then addressed how to fix with suggestions. Next meeting is first part of October. First draft will be reviewed with adjustments, then rolled out to Alliance for feedback. This will occur multiple times. Ann Morris will work on design of strategic rollout. David Binet/Sabrina Harris are Governance staff liaisons. Task Force members will be ambassadors. Board feedback will be taken back to task force on: 1) 4 positions be selected by field. 2-3 at-large by board, 2) NextGen (18-26) generated from field, not current process.

### Peer Credentialing (Presenters: Amy Brinkley)

Charter: conduct an in-depth review of the peer certification process across the country and make recommendations to the Board of Directors on NAMI's role. Primary goal is to include the voice of peers and people with lived experience and their family members. Discussed possible goals for this year and the group will continue reviewing feedback from NAMIcon breakout session evaluations and the webinar with Teri Brister and team. Will have feedback for next Board meeting. Workgroup will meet every other month. Welcomed Kim Comer in place of Diane Banks. Met once since board year started. Next meeting 11/5. Kim Comer is requesting board approval for PLC 101 supporting peers in this space which may include staff. Current charter isn't concise or clear. PLC 101 would be in Community of Practice. Support new state reps to get connected with PLC EC members (what does role look like, how can you support state, how can you grow while supporting others). Charter will be amended.

### Youth & Young Adults Workgroup (Presenters: Devika Bhushan, Sheldon Jacobs)

**Motion to approve Youth & Young Adults Workgroup. Moved: Cathryn Nacario. Second: Amy Brinkley. Approved.**

 YYA Board Workgroup Charter.docx

### Education Workgroup (Presenters: Dhanu Sannesy, Babu Mathew)

Motion to approve Education workgroup charter. No motion took place. It was decided the charter will be revised and reviewed by full board at December Board meeting.

Criminal Justice Workgroup (Presenters: Joyce Campbell, Laklieshia Izzard)

**Motion to approve Criminal Justice Workgroup charter. Moved: Victoria Harris. Second: Cathryn Nacario. Approved.**

 2024-2025 Justice Workgroup Charter\_Draft.doc

Adjourn

Meeting adjourned at 1:55pm ET on September 12, 2024.